

PERSONAL HISTORY STATEMENT

**SUPPLEMENT TO CITY OF BRIGHTON'S
APPLICATION FOR EMPLOYMENT**

**REQUIRED FOR ALL
POLICE OFFICER APPLICANTS**

(rev. 2006)

INSTRUCTIONS: Read CAREFULLY before proceeding.

These instructions are provided as a guide to assist you in properly completing your Application for Employment and Personal History Statement. It is essential that the information be accurate and complete in all respects. These forms will be used as the basis for a background investigation that will determine your eligibility for employment.

1. Your Application for Employment and Personal History Statement should be typed or printed legibly in ink. Answer all questions to the best of your ability.
2. If a question is not applicable to you, enter N/A in the space provided. Do not leave any spaces blank.
3. Avoid errors by reading the directions carefully before making any entries on the forms. Be sure your information is correct and in proper sequence before you begin.
4. You are responsible for obtaining correct and complete addresses. If you are not sure of an address, check it by personal verification. Your local library may have a directory service or copies of local phone directories.
5. If there is insufficient space on the form for you to include all information required, attach extra sheets to the Personal History Statement. Be sure to reference the relevant section and question number before continuing your answer.
6. Accurate and complete forms will help expedite your investigation. Incomplete information may cause your application to be rejected. On the other hand, deliberate omissions or falsification will result in disqualification.
7. Attach a copy of motor vehicle record, if available.
8. If you have served in the military, attach a copy of form DD-214.
9. Attach a copy of P.O.S.T certification.

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APPLICANT IDENTIFICATION

Information provided in this section is used for identification purposes only.

1. Name: _____
 LAST FIRST MIDDLE

2. Address: _____
 NUMBER STREET

CITY STATE ZIP CODE

3. Telephone Number(s): _____

4. Email Address: _____

5. Social Security Number: _____

6. Date of Birth: ____/____/____ 6. Place of Birth: _____
 MO. DAY YR. CITY COUNTY STATE

7. Nickname(s), Maiden Name, or Other Names by which you have been known: _____

8. Are you a U.S. Citizen? _____ 9. DL Number and State of Issue: _____

10. Height: _____ Weight: _____ Color of Eyes: _____ Color of Hair: _____

11. Scars, Tattoos, or Other Distinguishing Marks: _____

PERSONAL DECLARATIONS

Have you ever been accused of and/or investigated for any criminal activity? _____

If so, please give full details and status. _____

RESIDENCES

[illegible]

In addition to the work history listed on the Application for Employment, please list all jobs that you have had (including part-time, seasonal, volunteer, etc.). Attach additional pages if necessary and number appropriately.

[illegible]